

**MINUTES OF THE REGULAR MEETING OF THE
GLEN ROCK PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, May 12, 2022**

- 1. CALL TO ORDER:** The meeting was called to order by President Rachel Feinmark at 7:35 p.m. in the Library.

Board Members:

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| President: Rachel Feinmark | present |
| Vice-President: Matt Jacobs | present |
| Treasurer: Dan Lesso | absent |
| Secretary: Kathleen Walter | present |
| Mayor's Alternate: Jon Cole | present |
| Superintendent's Alternate: Lisa Tomaselli | present via Zoom |
| Trustee: Christa Folco | present |
| Trustee: Jeff Schlecht | absent |
| Trustee: Maggie Jacoby | present |

Ex-Officio Members:

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| Library Director: Ellen O'Keefe | present |
| Friends of the Library Co-President: Joyce Stein | present |

Other:

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| Recording Secretary: Catherine Dodwell | present |
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- 2. ADEQUATE NOTICE OF THE MEETING:** Rachel Feinmark announced that all requirements of the Open Public Meetings Act have been fulfilled: the date, time, and access to this meeting have been advertised in the official newspapers; posted on the Library and Borough websites; and posted at the main entrance of the Library.
- 3. MINUTES:** Minutes of the April 7, 2022 Regular Meeting were accepted by consent as distributed.
- 4. WELCOME TO VISITORS WITH INSTRUCTIONS ON WHEN TO ADDRESS THE BOARD:** Rachel Feinmark announced that public participation and remarks are welcome and provided guidance for comment.
- 5. PUBLIC COMMENTS:** none
- 6. CORRESPONDENCE:** none

7. DIRECTOR'S REPORT:

- Ellen O'Keefe reported that an OPRA request was made to the Borough seeking possible emails between her and the Mayor and Council about several books that have appeared on the ALA Banned Book list and have been challenged nationally. BCCLS searched Ellen's account and found no emails about banned books. Next month's bill schedule will reflect the lawyer's fee.
- The two oak tables identified for disposal were listed by the Borough and claimed by the new owner who picked them up.
- Ellen reported that the roof leaks were repaired at the end of April and the roofing company will return to fix an outstanding leak on one side of the Rock Road lobby. Ellen researched the roof's history and indicated the oldest portion was installed in 2005; she will solicit estimates for a new roof. Updates on additional building issues: the front step repair is scheduled for mid-May; old ballasts in some fluorescent lighting are being replaced with new LED fixtures.
- Ellen reported significant problems with the wi-fi in the lower level community room experienced by Kristen Rasczyk during a recent coding class. Jon Cole offered to provide a fix.
- Ellen reported that BCCLS recently upgraded all computer towers as part of their contracted replacement schedule and one extra remains.
- The Borough is holding a Senior Fest on May 22 and Caroline Lederer from the Friends will attend to distribute library related information. Ellen indicated that this event will be a perfect opportunity to distribute a handout with the value of library services.
- The Centennial committee continues its work and the need for additional help at the June 12 concert was discussed.

8. TREASURER'S REPORT/MAY BILLS TO BE PAID:

The Treasurer's Report was accepted by consent as distributed. It will be filed for audit.

Kathleen Walter moved to pay the May bills as presented. Second: Christa Folco. Motion carried.

9. REPORT FROM THE FRIENDS OF THE LIBRARY:

- Joyce Stein reported a record year for the All*Star Readathon with 608 entries of which 513 were qualified. There is a tie of 70% participation between Byrd and Coleman schools but the monetary totals will not be finalized until Paypal donations have been counted; to date \$15,115 has been collected. Joyce estimates 40-50 gold level award winners. All gold medal winners will be honored by the Mayor and Council at their May 25th meeting.

- The Membership Drive has attracted 110 members so far with 62 selecting the Centennial level.
- The exhibit of the high school students' artwork in the Gallery is amazing. An artist from Glen Rock is displaying her work in the curio cabinets and has them available for sale. She has designated the proceeds as a donation to Ukraine and will return for a gallery exhibit in July. Arts Amble will display in June.
- The Friends are discussing how to safely resume the book sale in 2023. A committee has been formed to discuss the feasibility of this undertaking.

10. FOR INFORMATION: none

11. FOR DISCUSSION: Jon Cole acquainted board members with the discussion of a proposed ordinance that is gaining momentum with the Council that anything erected or placed on Borough property will require approval from the Council. Concern was expressed about the already commissioned Maureen Barron memorial sculpture and how this potential ordinance will affect the Library's autonomy.

12. FOR ACTION:

a. Christa Folco moved to authorize \$985 from the Capital Reserve Fund to pay ½ of the cost of a sculpture in memory of Maureen Barron. Second: Maggie Jacoby. Motion carried.

b. Kathleen Walter moved to approve the stipulations of Mr. Marcalus, sculptor, as explained at the April 7, 2022 meeting in regards to maintenance, insurance, artistic credits, and the non-use/abandonment directive. Second: Matt Jacobs. Motion carried.

13. COMMITTEE REPORTS:

a. Finance: no report

b. Personnel: Kathleen Walter announced that the first meeting to open the contracts and begin negotiations is scheduled for June 16, 2022. CWA is the Union representing the staff and there appear to be few suggested changes to the contracts.

c. Buildings and Grounds: no report

d. Planning: Christa Folco announced that she will provide an update at the next meeting.

e. Technology: Ellen O'Keefe reiterated the need for an update to the existing telephone system which is bundled with the Borough because continued use of the current copper lines will be terminated in August.

f. Ad Hoc:

i. Centennial Committee—Christa Folco announced receipt of the bookmark contest entries. It was decided to move this review to New Business.

14. UNFINISHED BUSINESS: Maggie Jacoby was unable to complete the NJ Financial Disclosure filing. Ellen suggested she contact Jackie Scalia at Borough Hall.

15. NEW BUSINESS:

- Christa Folco announced that 550 bookmark designs satisfied the criteria that entries include a library, books, reading, the town of Glen Rock or 100 in their artwork. She divided the submissions into piles by grade level and spread them across the table for everyone to see. All were impressed with the outstanding quality of the submissions and favorites were selected. Christa requested a \$25 gift certificate for each winner. Winning designs will be printed and made available in the Library and at Centennial events. Additionally, the winners will select a book from the existing collection and a book plate will be added to it with their name.

16. ADJOURNMENT: Jon Cole moved to adjourn the meeting at 9:00 p.m. Second: Kathleen Walter. Motion carried. The next meeting is scheduled for Thursday, June 9, 2022 at 7:30 pm.

Respectfully submitted,

Catherine M. Dodwell
Recording Secretary

Rachel Feinmark
Board President