

## Glen Rock Public Library Board of Trustees Virtual Meeting Minutes

April 16, 2020

1. Call to Order: The meeting of the Board of Trustees of the Glen Rock Public Library was held on Thursday, April 16, 2020 at 7:34 PM via Zoom platform.

### Present:

Cathy Osborn, President  
Matt Jacobs, Vice President  
Dan Lesso, Treasurer  
Kathleen Walter, Secretary  
Teresa Gilbreath, Borough Liaison  
Lisa Tomaselli, Superintendent's Liaison  
Rachel Feinmark, Trustee  
Vicki Fleiss, Trustee  
Jeff Schlecht, Trustee

### Also Present:

Georgene Betterbed, President of the Friends of the Library

### Public:

Kristen Breen, Library Employee  
Kaitlyn Lawler, Recording Secretary

2. Adequate Notice of Meeting: The date, time, and access to this meeting has been advertised, filed with the Borough Clerk, and posted on the borough website. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.

Due to the current COVID-19 pandemic, virtual meetings will be conducted to address essential matters only.

3. Welcome to Visitors with instructions on when to address the Board: Cathy welcomed library staff member Kristen Breen to the meeting.
4. April Bills to Be Paid: Motion to pay April bills by Vicki. Second motion by Kathleen. Motion approved.
5. Personnel Committee Report: RICE letters sent to library staff members. Motion for the meeting to move to a closed session by Kathleen. Second by Teresa. Motion passed at 7:40 PM.
6. Motion to reopen the public meeting at 8:20 PM by Matt. Second motion by Vicki. Motion approved.

7. Kathleen made a motion to close the library on Sundays for the months of May and June due to concerns stemming from the pandemic. Seconded by Teresa.
8. Public Comments: Kristen stated she joined the meeting in receipt of her RICE letter.

Following the public comments, a vote was taken on the motion which passed unanimously.

9. Construction Grant Application Status: Cathy stated she spoke with Ellen & Evan Covello, the Borough Grant Writer. The application deadline has been moved to June 5, 2020 due to the COVID-19 pandemic. Jeff mentioned he has also been in contact with Evan. Jeff stated the narrative is complete and yet to be reviewed. Revisions will be completed. Each step of the process has been delayed.
10. Adjournment: Motion to adjourn at by Matt. Second motion by Lisa. Meeting ended at 8:28 PM.

Respectfully submitted by  
Kaitlyn Lawler  
Recording Secretary